

N-300, Application to File Declaration of Intention

Instructions

What Is the Purpose of This Form?

This form is for a permanent resident to apply for a Declaration of Intention to become a citizen of the United States. A Declaration of Intention is not required for naturalization, but may be required by some States if you wish to engage in certain occupations or professions, or obtain various licenses.

Who May File?

If you are a lawful permanent resident over the age of 18 years, you may apply for a Declaration of Intention. You must be in the United States when you file this application.

What Initial Evidence Must Be Submitted?

After ensuring that the personal information required on **all 3 pages** of the application is complete, you must file your application with:

- A copy of your Permanent Resident Card (Form I-551) or other evidence that you are a lawful permanent resident.
- **Photos.** You must submit two identical, natural color passport-style photographs of yourself taken within 30 days of filing this application. The photos must have a white background, be unmounted, printed on thin paper and be glossy and unretouched. The photos should show a full frontal view of your face, with your head bare (unless you are wearing a headdress as required by a religious order of which you are a member). The photographs should be no larger than 2 x 2 inches, with the distance from the top of the head to just below the chin about 1 and 1/4 inches. Lightly print your Alien Registration Number (A#) on the back of each photo with a pencil. Using a pen, sign your full name in English on the front of each photograph in such a manner as not to obscure your features.

Where Must You File the Application?

File this application at the local office of the U.S. Citizenship and Immigration Services (USCIS) having jurisdiction over your place of residence.

NOTE: USCIS is successor to the former Immigration and Naturalization Service (INS).

What Is the Fee?

The fee for this petition is **\$115.00**. The fee must be submitted in the exact amount.

The fee cannot be refunded. **Do not mail cash.** All checks and money orders must be drawn on a bank or other institution located in the United States and must be payable in United States currency. The check or money order should be made payable to the **Department of Homeland Security**, unless:

- If you live in Guam and are filing this application there, make your check or money order payable to the "Treasurer, Guam."
- If you live in the U.S. Virgin Islands and are filing this application there, make your check or money order payable to the "Commissioner of Finance of the Virgin Islands."

Checks are accepted subject to collection. An uncollected check will render the application and any document issued invalid. A charge of \$30.00 will be imposed if a check in payment of a fee is not honored by the bank on which it is drawn.

How Will the Application Be Processed?

- **Acceptance.** Any application that is not signed or accompanied by the correct fee will be rejected with a notice that the application is deficient. You may correct the deficiency and resubmit the application. However, an application is not considered properly filed until accepted by USCIS.
- **Initial Processing.** Once the application has been accepted, it will be checked for completeness, including submission of the required initial evidence. If you do not completely fill out the form or file it without the required initial evidence, you will not establish a basis for eligibility and we may deny your application.
- **Requests for More Information.** We may request more information or evidence, or we may request that you appear at a USCIS office for an interview. We may also request that you submit the originals of any copy. We will return these originals when they are no longer needed.

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- **Decision.** You will be notified in writing of the decision on your application. If your application is approved, the Declaration of Intention will be issued.

What Are the Penalties for Fraud or Misrepresentation?

If you knowingly and willfully falsify or conceal a material fact or submit a false document with this request, we will deny the benefit you are filing for and may deny any other immigration benefit. In addition, you will face severe penalties provided by law and may be subject to criminal prosecution.

How Can You Get Information and USCIS Forms?

To request USCIS forms, call our toll-free forms line at **1-800-870-3676**. You may also get USCIS forms and information about immigration laws and regulations by calling our National Customer Service Center at **1-800-375-5283** or visiting the USCIS internet website at **www.uscis.gov**.

Privacy Act Notice.

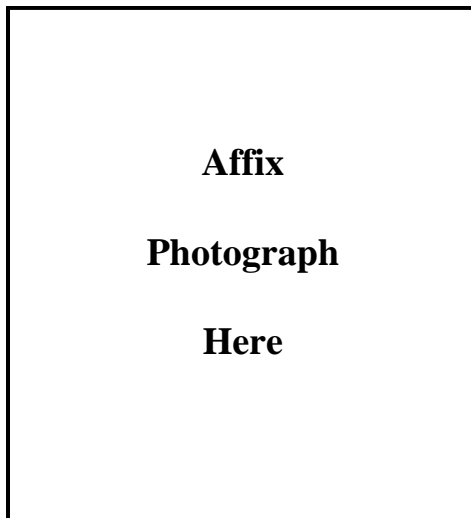
We ask for the information on this form, and associated evidence to determine if you have established eligibility for the immigration benefit. Our legal right to ask for this information is noted in 8 U.S.C. 1445. We may provide this information to other government agencies. Failure to provide this information and any requested evidence may delay a final decision or result in denial of your request.

Paperwork Reduction Act Notice.

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood and that impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex. Accordingly, the reporting burden for this collection of information is computed as follows: (1) 5 minutes to learn about the law and form; (2) 5 minutes to complete the form; and (3) 35 minutes to assemble and file the petition; for an estimated average of 45 minutes petition. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you may write to the: U.S. Citizenship and Immigration Services, Regulatory Management Division, 111 Massachusetts Avenue, N.W., Washington, D.C. 20529; OMB No. 1615-0078. **Do not mail your completed application to this address.**

**Original to be retained by USCIS -
Duplicate to be given to:**

Family Name		Given Name	Middle Name
Address - C/O			
Street Number and Name			Apt. #
City		State or Province	
Country			Zip/Postal Code
Date of Birth (mm/dd/yyyy)	Country of Birth		Country of Citizenship
U.S. Social Security # (If any)		A# (If any)	



I am over the age of 18 years, have been lawfully admitted to the United States as a permanent resident and am now residing in the United States pursuant to such admission.

I hereby declare my intention in good faith to become a citizen of the United States and I certify that the photographs affixed to the original and duplicate hereof are a likeness of me and were signed by me.

I do swear (or affirm) that the statements I have made and the intentions I have expressed in this declaration of intention subscribed by me are true to the best of my knowledge and belief.

**Not valid unless DHS Seal
applied below.**

Signature of Applicant

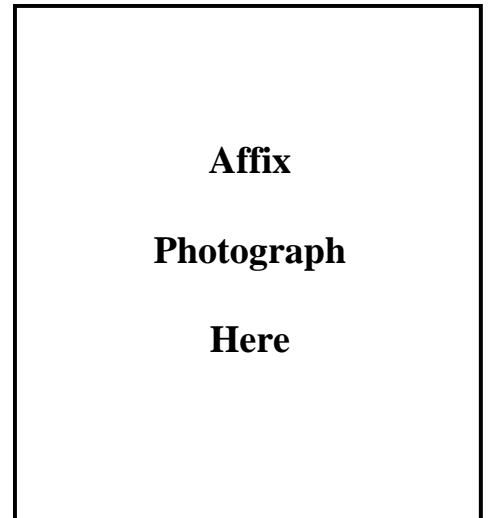
Signature of Authorizing Official

**Original to be retained by USCIS -
Duplicate to be given to:**

Family Name	Given Name	Middle Name
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Address - C/O

Street Number and Name		Apt. #
City	State or Province	
Country		Zip/Postal Code
Date of Birth (<i>mm/dd/yyyy</i>)	Country of Birth	Country of Citizenship
U.S. Social Security # (<i>If any</i>)		A# (<i>If any</i>)



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